



STUDENT AGREEMENT

ERASMUS MUNDUS PROGRAMME GOVERNANCE & ADMINISTRATION OF LEISURE AND SPORTS INTERNATIONAL MASTER (GOALS)

STUDENT AGREEMENT FOR ERASMUS+ EMJM STUDENTS Programme Edition: 2024 (duration of the cohort: 2024/2026)

Between the Coordinating Institution **the University of Lille, representing GOALS consortium**

And the student

Last name:

First name:

Date of birth:

Place of birth:

Nationality:

Passport No./:

National Identity Card No. (for European students):

With official residence in:

Agreed mobility track: *(check the right box)*

- Track 1 Sport industry
- Track 2 Leisure Sports and Events Management

The following is agreed:

1. Scope

GOALS Consortium accepts the student to participate in the Erasmus Mundus Master programme in GOVERNANCE & ADMINISTRATION OF LEISURE AND SPORTS INTERNATIONAL MASTER – GOALS in accordance with the rights and obligations mentioned below.

2. Academic structure

GOALS is a two-year Master Programme of Excellence in the field of Sports Management and is composed of the following elements:

- The Joint Integration Week (compulsory – all GOALS students together);
- The First semester (S1) of studies at ULILLE;
- The Second semester (S2) at either MRU or NCU depending on the chosen track;
- The Summer School (compulsory);



- The Third semester (S3) at either ULISBOA, LUNEX or ULILLE depending on the chosen track;
- The Fourth semester (S4) at either ULILLE, ULISBOA, MRU, NCU or LUNEX;
- The Award Ceremony

The Fourth semester is dedicated to a professional or scientific experience together with the preparation and oral presentation of the Master thesis.

The complete list of courses is available in the Course Catalogue on www.master-goals.eu

The mobility tracks are as follows:

- Track 1 – Sport Industry: S1: ULILLE, S2: MRU; S3: ULISBOA or LUNEX (Sport Digital Management); S4: Students register to one of the 5 institutions;
- Track 2 – Leisure, Sports and Events Management: S1: ULILLE; S2: NCU; S3: ULILLE or LUNEX; S4: Students register to one of the 5 institutions;

3. Degree awarded

Upon completion of all relevant examination requirements (validation of 120 ECTS, with a minimum of 30 ECTS per semester) in at least two of the five Partner institutions, the Student receives:

- the joint diploma signed by the five Partner Institutions;
- a joint diploma supplement presenting the details of the participant's academic programme and academic achievement.

At the end of each academic year, the administrations of the partner universities will produce an official transcript of records per semester with an overview of already obtained credits. If the student were to leave the programme or fail the semester/year, s/he will still receive this transcript of records.

4. Language policy

All courses are taught in English. Some partners offer local language and culture courses to promote the student's academic success and facilitate his/her social and cultural integration in the country.

5. Performance monitoring and evaluation

Courses and exams are mandatory.

Students will follow the evaluation procedures established at each partner university of their mobility track. Student performance will be assessed in every course. To pass the courses, the student has to pass the exam and other exercises. These components may be graded and contribute to the final grade of the course. The student is evaluated according to the course requirements.

A pre-acceptance in year 2 of GOALS is given in March/April of year 1, depending on the grades of the student. Final acceptance will be granted during summer once all grades are received. In any case, students have to complete 60 ECTS during year 1, to be able to progress to year 2.

Students have to participate in the implementation of continuous improvement process by participating



in different surveys at the end of each term or after the module took place (course evaluation and term organisation) and at the end of the programme (programme evaluation, vertical coherence within tracks). Surveys will also be conducted after graduation on the transition from institution to work, professional integration, and doctoral opportunities.

5.1. Pass/fail criteria and resit exams for individual courses

The ECTS-credits for an individual course are awarded if the student passes the exams according to the rules of the institution. In the event that a student fails a course, re-sit options shall meet the regulations of the host Institution. Tuition fees derived from a second or subsequent registration in a GOALS course may apply, as they are not covered by the initial participation costs. Any academic period exceeding the duration of the master's degree shall not be covered by the EMJM scholarship (maximum of 24 months).

5.2. Professional or scientific experience and master thesis regulations

Professional or scientific experience in S4 can be carried out either in a club, a company, an NGO, a start-up, a public institution or a research organisation linked to Sports Management activities in the host country or abroad (including in one institution of the consortium).

The regulations for the Master thesis in S4, as well as the regulations for collaborative projects in the framework of the Master thesis, follow the rules of the institution awarding the degrees.

During the fourth semester submitting a master thesis is mandatory. As for the oral, public presentation of the work to the educational team and students of the programme, it will depend on the rules of the institution where the student is undertaking his/her fourth semester.

A supervisor from the host institution should be designated for all S4 Master thesis, including if a student chooses to do a professional or scientific experience outside his/her host institution (other institutions, companies, NGOs, etc).

Professional or scientific experiences are only possible in countries where the safety of students is not at risk. I.e. the rules of the host institution and the potential exclusion of countries (e.g. red/orange coloured by French Foreign Ministry) has to be respected.

Professional experience can be undertaken in one of our associated partner's organisations. The list of official associated partners of GOALS is available on <https://www.master-goals.eu/general-information/associated-partners.html>

5.3. Specific education and examination regulations

In cases that are not stipulated in this student agreement, the specific academic, administrative and examination regulations of the institution at which the student is participating in a particular course apply.

6. Obligations of the student and code of conduct

6.1. The student declares to meet the requirements to follow the proposed academic programme, particularly that he/she holds a Bachelor (or equivalent) degree and that he/she commits to have



a good command of English i.e. an equivalent to B2 in English according to the levels defined by the Common European Framework of Reference for Languages (CEFR) before the start of the programme.

6.2. If the student has made false declarations in his/her application file, the consortium upon request of the coordinating or any partner institution has the right to immediately cancel his/her admission or registration to the programme and stop the scholarship payment. In such a case, the student shall travel back to his/her home country on his/her own costs.

6.3. The confirmation of enrolment in the GOALS programme is conditional on meeting the requirements of the different Partner Institutions as regards enrolment at Master's level and upon providing the required documentation on time.

6.4. Courses, education and examination activities are mandatory, including the Joint Activities (Joint Integration Week, Diploma Award Ceremony). Any absence in case of illness or other reason must be proved by providing an official document to the GOALS Management Team within 10 days after the notification of absence. In the event that the student does not satisfy this requirement and cannot provide an acceptable reason, he/she will be informed of his/her removal from the programme and the payment of the scholarship will be immediately discontinued.

6.5. The student is obliged to successfully complete a total of at least 120 ECTS (30 ECTS per semester) from one of the tracks at the programme curriculum, including a master thesis of at least 30 ECTS, to obtain the master's degree.

6.6. The student's scholarship can be discontinued if he/she has not obtained 60 ECTS at the end of the first academic year, unless exceptional circumstances (*force majeure*). The scholarship holder will have a 10-day period to provide justification documents. In case the student's scholarship is discontinued for this reason, the student may decide to continue in the Master's programme as a self-funded student.

6.7. It is the responsibility of the student to be well informed about all the rules of the programme and comply with all institution regulations at Y1 and Y2 institutions, as well as with rules and regulations specified in this agreement.

6.8. The student commits to behave in a respectable manner during his/her studies. He/she will commit no fraudulent acts, and will specially avoid cheating, falsification or plagiarism of any academic work. The student undertakes to respect the internal regulations of the university in which it is enrolled, including the Intellectual Property Rights dispositions. Moreover, he/she will use both the movable and immovable goods of the institution with great care, will not abuse or misuse the access to equipment and installations, will not perform any unauthorised access or violation of departmental, school or institution rules, and will follow all safety rules that are in place in all Y1 and Y2 institutions. Failing to do so may involve suspension or exclusion from the Institution and the GOALS programme.

6.9. GOALS does not accept plagiarism. All students are expected to be familiar with and fully respect the rules regarding plagiarism at their Y1 and Y2 institutions. The institutions of the GOALS consortium have a policy of actively informing on their non-acceptance of plagiarism and the associated institutional-level sanctions. All cases of plagiarism shall be reported to the GOALS Coordinator. Plagiarism may lead to exclusion from the programme according to the regulations of the host institution and the GOALS programme.

6.10. In case of programme exclusion, it will be a responsibility of the GOALS coordinating institution to formally notify the student in writing. The student will have a 10-day period to provide justification documents.

6.11. In case of being awarded an EMJM scholarship, the student declares on his/her honour that he/she did not receive previously another EMJM scholarship or an Erasmus Mundus Master Course/Joint Doctorate scholarship. The student is forbidden to receive any other scholarship or subsidy financed by the European Commission under other EU Commission programmes whilst being a student of the GOALS programme. It is the responsibility of the scholarship holder to inform the Coordinator and the contact person at his/her host institution of any additional funding received that may be incompatible with the EMJM scholarship. Besides, it is the responsibility of the scholarship holder to check the compatibility of the EMJM scholarship with any other funding (e.g. grant, salary, etc.) he/she may receive and, if necessary, inform the relevant authorities in charge of that additional funding.

6.12. The student has the obligation to provide all necessary administrative documents, and commits to participate in quality assurance procedures and follow-up activities (such as questionnaires, surveys, monitoring meetings, etc. which can be initiated by either the GOALS Programme Board or by the Education, Audiovisual and Culture Executive Agency of the European Commission (EACEA)). Some documents may need to be provided after the end of the GOALS programme.

6.13. Leave or absence from the Institution must be performed according to the regulations at the host Institution. If a scholarship holder leaves, or is absent, from the host institution, even if it is for academic purposes, this must be authorised in writing by both the academic supervisor at the host institution and the Coordinating Institution (ULILLE) upon request and justification from the student. **Any unauthorised absence may result in the scholarship being withdrawn.**

In case of being awarded a GOALS EMJM scholarship, the Coordinating Institution has the right to suspend the payment of the scholarship if:

- The scholarship holder withdraws from the project in case of *force majeure*;
- The scholarship holder is excluded or suspended from the Institution, or leaves on his/her own demand;
- The scholarship holder does not obey the internal regulations set by the GOALS Consortium, the regulations of the host institutions and the clauses in this agreement.

In the event that the student prematurely ceases his/her participation in the programme or wants his/her scholarship to be interrupted for any reason, he/she must notify the programme coordinator immediately by e-mail at contact@master-goals.eu

In case of interruption of the EMJM scholarship, the student is obliged to refund any amount unduly paid. In the case of monthly allowances, the number of eligible payments shall be calculated according to the provisions in *Art. 8.3*.

6.14. A scholarship can be put on hold if the student has to temporarily leave the EMJM course following duly justified and well documented reasons. Such cases relate to medical reasons and/or serious family reasons (e.g. need to temporarily take care of a close family member or hospitalisation/death of a family member). In such a case, the scholarship payment must be interrupted until the candidate is again physically present at the host institution and can actively continue pursuing the course activities.



6.15. In case of being awarded a GOALS EMJM scholarship, this is intended for full time study. However, the programme does not foresee any restrictions for remunerated work outside the scholarship activities, providing that: o It is in line with the national legislation of the country(ies) concerned (visa, residence permit); o The scholarship holder can still dedicate the necessary efforts to the mandatory activities in order to complete them successfully within the agreed period; o There is no limitation from the Erasmus + EMJM programme.

6.16. As part of this agreement, the students commit to becoming a member of the EMA (Erasmus Mundus Alumni association, <http://www.em-a.eu/>) which is the international professional and personal network for Erasmus Mundus students and graduates and serves as channel of communication for students, alumni, institutions and the European Commission.

6. Administrative elements

The universities will endeavour their best to provide the student with tuition, supervision, assessment and support services of a professional standard. The GOALS Administration (at coordinating institution) will provide:

- o disbursement of the EMJM scholarship
- o assistance with visa procedures
- o insurance: the student will be provided with health insurance during the whole period of the studies. This comprehensive insurance policy meets the specific regulations of EACEA for Erasmus Plus: EMJM students (health, travel, and civil responsibility and repatriation cost towards the country of the student, etc.). The student will be provided with the necessary documentation and information (e.g. coverage conditions, restrictions, helpdesk contacts, etc.) before the start of GOALS and as soon as the final list of selected students is approved.

The Consortium Institutions will provide:

- o detailed information on programme content and structure incl. practical information
- o first and second year admission (depending on the institutions involved in the chosen track)
- o registration of courses and results
- o assistance with visa procedures
- o assistance with university accommodation, and, or guidance on local housing facilities;
- o academic and social student counselling, incl. tutor/academic advisor
- o local language instruction (if available)
- o access to all facilities and services available to regular students (e.g. libraries, laboratories, computer rooms, etc.)
- o Help Desk where information to GOALS students is centralised.

8. Financial elements

8.1. Participation costs

Irrespective of the host institution, the annual GOALS participation costs for students coming from Third Country not associated with the programme amounts to € 8000 and for students from all EU Member States and Third country associated with the programme to € 4000, except for scholarship holders who are covered by the institutional costs provided by the EACEA.

Participation costs include:

- Health, accident, travel and liability insurance during the whole academic period;



- The registration of the student as regular student of the Y1 and Y2 universities;
- Tuition fees;
- Language and culture courses at each Institution integrated in the GOALS curriculum (if available);

Participation costs **do NOT** include:

- travel costs
- visa costs
- some individual module-related costs (e.g. certain books and materials, etc.)
- living expenses

8.2. Travel costs

It is the responsibility of the student to cover the necessary travel expenses to participate in all compulsory activities of GOALS (e.g. travel to Y1 and Y2 Institutions, travel to attend the Joint Integration Week, Final Conference and Award Ceremony, etc.).

8.3. Monthly Living Allowance

A basic monthly amount of €1400/month during maximum 24 months shall be paid to the Erasmus Mundus scholarship holder. Payments shall be performed in a systematic way in EUR, on a monthly basis to a European bank account whose account holder must be the scholarship holder.

The payment of the living allowance will correspond to the effective time of stay, during which the scholarship holder undertakes his/her academic activities. The monthly allowance can only be paid as from the month of arrival of the student at the University of Lille and after formal enrolment to the course. The payment will be stopped immediately in case of interruption of the course by the student. Should the absence be not excused in a satisfactory manner within 10 days, the student will be struck off the list by decision of the Academic Board.

If students decide to voluntarily enter France before the start of the programme, then this period must not be considered as part of the EMJM's course duration.

The regular scholarship payment to the student can be stopped if the student is excluded or suspended from the course, blocked from entry in the country of mobility by national authorities or leaves the course on his/her own demand or by force majeure.

The monthly living allowance is paid from the month of arrival of the student onwards and is further transferred **at the end of the month** during a maximum duration of 24 months.

For partner countries students who want to spend study time at a Partner Country, e.g. to complete a Master thesis or professional/scientific experience, only a maximum of 3 months will be covered by the monthly allowance.

8.4. Money transfers

To receive their payments, non-EU students will have to open a bank account in France or online and forward the account details (including the IBAN number and SWIFT/BIC code) to the GOALS Administration. All payments will be made by the ULILLE by direct transfer to the bank account specified by the scholarship recipient.



The scholarship is only awarded after the student has signed this agreement and after the student's official enrolment at ULILLE. In order to transfer to the scholarship holders, the individual scholarship payments which are centralised by the coordinator. Hosting institutions shall forward the following documents to the Coordinator as soon as the scholarship holder arrives at the host institution:

- Proof of enrollment (i.e. student card)
- Certificate of arrival signed by the local GOALS coordinator and the student

9. Intellectual Property Rights

The student must respect all Intellectual Property Rights dispositions at each partner institution of his/her mobility track. For collaborative projects as Master thesis, they need to be determined between the host institution, the professional or scientific host organisations and the student.

10. Health insurance

GOALS students are insured by the coordinating institution with a combination of health, travel, liability, accident and assistance insurance which complies with the EACEA's minimum requirements. This insurance is at no extra-costs. The details of this insurance and terms of conditions will be communicated to the student before arrival.

11. Interruption terms

The student understands that he/she will be excluded from the GOALS programme, under these circumstances:

- In case of absence (lectures, practical sessions, field trips, informative and official meetings)
 - o that the student cannot justify with medical certificates,
 - o for which permission has not been granted by the GOALS staff (requested in advance to ensure permission),
- If the student fails to validate one year of study within the stipulated time frame,
- If the student is the subject of disciplinary measures leading to his/her exclusion from the GOALS Partner Institution where he/she is studying,
- If the student is the subject of legal prosecutions that prevent him/her from attending the GOALS programme,
- If the student withdraws from the GOALS programme on his/her own decision or in case of force majeure as defined by the EACEA.

Under these circumstances, the student hereby commits, on his/her honour, to reimburse any fund allocated to him/her, covering the period starting after the date of exclusion.

In case of insufficient academic results of the student, the GOALS Consortium, upon presentation of a report by the Institution where the student is attending GOALS course, can decide to end students' training. In this case, the distribution of Erasmus Mundus scholarship to the student will be also closed after a period that allows the student to organise her/his home country return.

12. Complaints and amendments

In case of complaints, the student may appeal to the GOALS Programme Board. The student may initiate the complaint through the student representative, selected by and amongst GOALS students, who is a member of the GOALS Executive Board (advisory function for student related

issues). The Programme Board aims to deal with all complaints in a fair and consistent manner and as quickly as the circumstances allow. However, for specific complaints about a specific service or facility provided by a Partner Institution, the student shall invoke the complaints procedure of that institution.

Any complaints arising in relation to GOALS, or termination of studies, must be raised without delay and addressed to the attention of the Coordinator. The GOALS Administration will amend the agreement on an ad hoc basis in case of temporary termination, e.g. on the grounds of health reasons.

In case of scholarship interruption, the Programme Board will address the situation on a case by case basis. Any amendment or update to the current agreement shall be communicated in writing and signed by the parties.

13. Exclusion of responsibility

The GOALS Consortium is not liable for accidents, illnesses, injuries, losses or damages to people or goods resulting from or in any way related to the activities that are the object of the present contract.

14. Consent for use of student's image

During the GOALS Master you may be photographed and/or filmed. Those images are used in GOALS promotional tools. In order to disseminate those images in our communication tools, we need your agreement. Please tick the box whether you are giving consent or not:

I agree that recorded images of me (photographs, audio or video images and recordings) taken during academic activities can be used in hard copy or digital form for any of the following purposes:

- the promotion, communication and dissemination of GOALS activities and programmes. These may be used on the GOALS website, leaflets, posters, social media, display screens and presentations
- generate training materials (e.g. eLearning resources, on-line learning materials, and similar materials. These may be used by GOALS students, shared with other individuals involved in GOALS and may be presented at conferences)
- *duration of authorisation*: the duration is effective for the duration of the exploitation of the targeted media
- this authorisation is for free

I don't want my image to be used as described above. I ask that my face is blurred in case it is recognisable on a photograph or a screen shot (apart from crowd shot for which no authorisation is necessary)

15. Use of personal data

By signing this agreement, the student authorises the use of his/her personal data in activities related to GOALS in any of the five Partner institutions. All personal data contained in the agreement shall be processed in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation). Such data shall be processed in connection with the implementation



and follow-up of the GOALS project by the Partner Institutions, EACEA and the European Commission, without prejudice to the possibility of passing the data to the bodies responsible for inspection and audit in accordance with EU legislation.

The student may, on written request, gain access to his/her personal data and correct any information that is inaccurate or incomplete. He/she should address any questions regarding the processing of his/her personal data to contact@master-goals.eu

16. Duration and Signatures

This agreement automatically expires when the degree is awarded. If the agreement is terminated at an earlier point, the scholarship payment is automatically stopped at the same time. The coordinating institution will seek reimbursement of undue prepaid instalments. The annual GOALS participation cost payment is not refundable.

Nothing in this Agreement or the Consortium Agreement between the Parties of the GOALS Consortium, shall be deemed to require a Party to breach any mandatory statutory law under which the Party is operating.

Students will also have to comply with the rules of the partner universities that they visit. The said partner universities may decide to enter into an individual agreement with the student on top of this one. Students will have to sign the internal regulations of the partner university.

Without prejudice to the general consequences laid down in national law applicable in the present Agreement, the GOALS Consortium reserves the right to cease the effects of the present agreement, without recourse to any judicial procedure apart from adequate communication to the student. Failing agreement by both parties, the French courts are designed as the only competent authority to resolve any legal dispute between the GOALS Consortium and the student emerging from the agreement.

This Student Agreement will be governed by French law.

I acknowledge having read, agreed with and committed to comply with all articles of this agreement.

Done in Lille, on the _____ 2024

The Student: (Name, Surname)	Validated by GOALS International Coordinator Ass. Prof. Yann CARIN
Signature:	Signature: